



July 18, 2002

**MEETING NOTICE FOR MEMBERS AND GUESTS
OF THE DIVISION OF THE STATE ARCHITECT (DSA)
ADVISORY BOARD**

SAFETY AND EMERGENCY RESPONSE COMMITTEE

A public meeting will be held on:

Tuesday, July 30, 2002

9:30 a.m. – 12:00 noon (Public Meeting)

1:00 p.m. - 4:30 p.m. (Training for Committee Members)

Division of the State Architect

1130 K Street, Suite 101, Sacramento, CA 95814

(916) 445-8100

Conference Room A

Committee Members

Jo Ann Koplin, Committee Chair

Gale Bate

Ken Hall

Mike Modugno

Art Ross

Dennis Shallenberger

Staff

Patricia Heerhartz, Executive Director

Elena Tarailo

Jim McCarthy

Jack Bruce

Non-Board Members

Steve Newsom

Chris Wills

Henry Reyes

A G E N D A

- I. Call to Order
- II. Introduction of New members & guests
- III. Review of minutes & SEMS training session
- IV. Draft Policy Statement update- Patricia Heerhartz
- V. DSA Emergency Response Plan update- Jim McCarthy

- VI. 1995 Request for Approval of Proposed Legislation for Post-Disaster Assessment and Control of Structures (Attached)
- VII. Revisit the scope of work to be accomplished by the group

Task One: Post Disaster

- Identify a process for response
 - Use of Technology/ communication
 - Inspection Team organization
 - Field Manual

Task Two: Pre Disaster

- Identify a process for preparedness
 - Staff/ volunteer training
 - Equipment requirements & locations
 - Emergency Shelters

- VIII. Discuss assignment for staff and members
- IX. Next Meeting Focus & Date
- X. Adjourn

Any questions may be directed to either myself at (916) 445-1304 or Dan Rasmussen at (916) 327-7230. If you are unable to attend this meeting please notify Dan no later than Wednesday, July 25, 2002.

Sincerely,

Patricia A. Heerhartz
Executive Director
DSA Advisory Board

Reminder: Please call (916) 327-7230 on Monday, July 29, 2002 after 3:00 p.m. to confirm that the meeting will take place as scheduled. The recording will verify the meeting date and location.
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Directions & Parking Information

The DSA office building is located on the corner of K Street & 12th Streets. K Street is pedestrian only access. A list of parking facilities follows.

Arriving at Sacramento Metro Airport

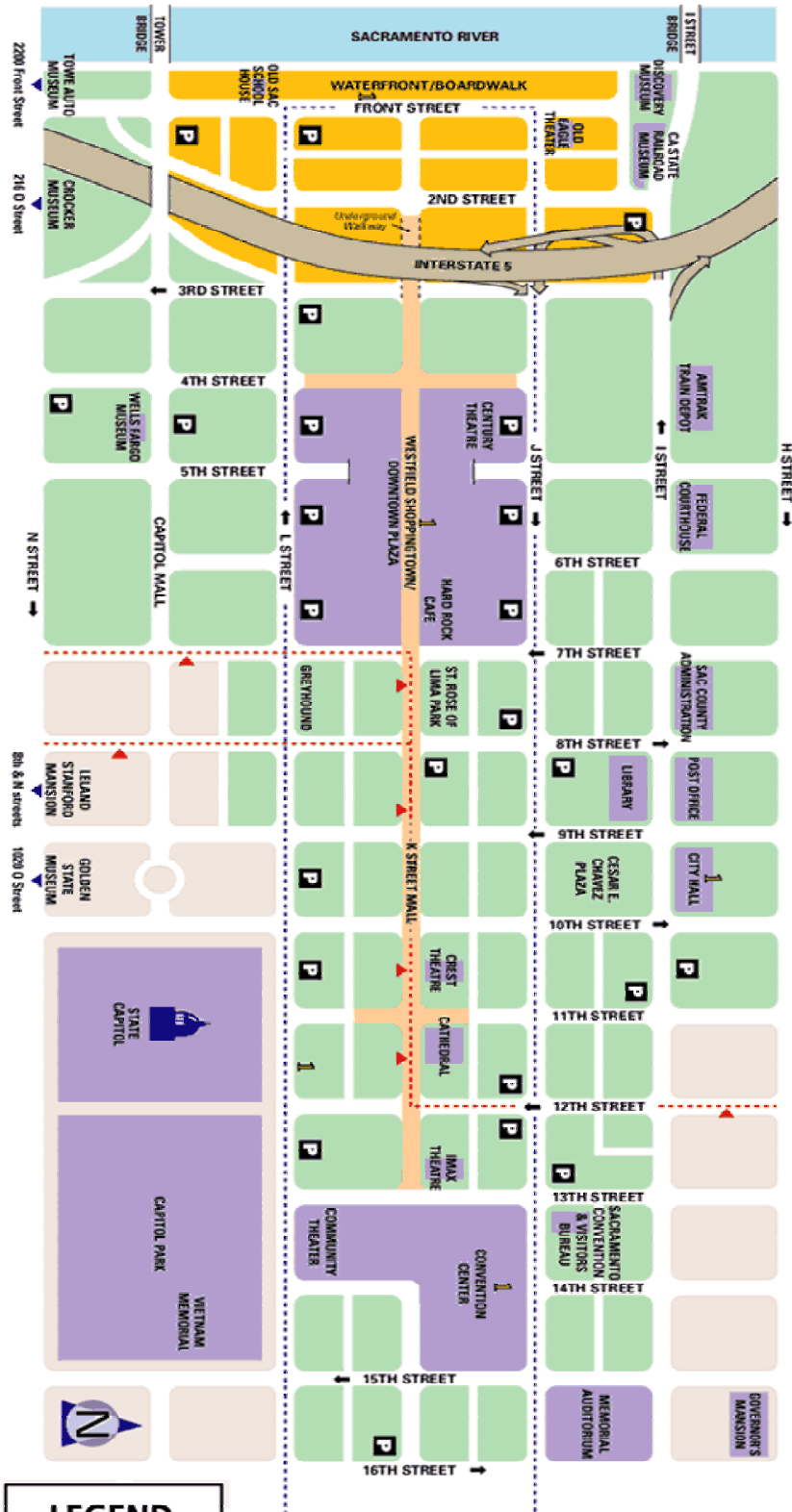
Take Interstate 5 South to downtown Sacramento. Exit I-5 at J Street and continue on J Street to 12th Street. At 12th Street turn right.

Taxi and Super Shuttle van services are also available at the airport.

Driving from the West on I-80

Travel east on I-80 until you reach Sacramento. Stay on I-80 into Sacramento (do not take the I-80 east off-ramp to Reno). Take the 15th Street exit, and turn left onto 16th Street. From 16th turn left onto L Street. From L Street 3 of the parking garages listed below are easily accessed.

Downtown Sacramento Parking Map



LEGEND

- | | |
|-------------------------|----------------------------|
| → ONE WAY STREET | DOWNTOWN DISTRICT |
| P PUBLIC PARKING | OLD SACRAMENTO |
| --- LIGHT RAIL ROUTE | PEDESTRIAN ONLY |
| ■ PATROLLED AREA | LANDMARK/POINT OF INTEREST |